

Volkswagen Application Process
Answers to Commonly Asked Questions
 Revised 10/22/2009

Candidate Questions	Answers
Will I ever find out how well I did on this application?	If you are eligible to proceed to the next step you will be contacted. You can also check your status in your account online.
When will I hear how I did on the application?	There is no set time frame. That will depend on the hiring needs of Volkswagen.
I already submitted my application but now I would like to change an answer that I provided	Once your application has been submitted your answers cannot be changed. You can, however, update your contact information or upload a resume at any point.
I am going to be moving or I have moved. Whom do I give this information to?	Please log back in to your account and change your address and/or telephone number.
How will I be notified from Volkswagen?	You may be notified through your email or by phone . Make sure that you check your email regularly. Also, make sure that you check your Junk Mail folder and adjust your spam blocker to make sure that you receive the communication. Communications will generally be sent from VolkswagenGoA@ddiworld.com
When will Volkswagen be hiring?	Hiring will occur over the next 18 months as our tobacco-free plant is built and launched.
When will Volkswagen be accepting applications for Production Team Members?	Applications will be accepted online Monday, October 26 through midnight, Sunday, November 15
Do I have to use the Career Center to check my status?	No, you can do that from any computer with internet access.
What do I do if I already applied for another VW position?	Log in to your account. Use the Search Jobs button to search for the Production Team Member Job. Add this job to your cart and click “apply now”. If you have a previously saved search you may need to click the “Search again” button to reset the search and locate the Production Team Member job before adding it to your cart and clicking “apply now”

<p>When will candidates hear about their status?</p>	<p>1) After submitting the application, candidates receive an immediate on screen message acknowledging that their application has been successfully submitted.</p> <p>2) Candidates can also log back in and see that their information is on file</p> <p>3) Regular updates will be posted to www.vwjobschattanooga.com</p> <p>4) Candidates selected to assess will be contacted by email or phone</p> <p>5) Candidates can continue to log in and see general status updates.</p>
<p>How long will it take to staff the plant?</p>	<p>Hiring will occur over the next 18 months</p>
<p>Does submitting the resume provide an advantage?</p>	<p>No. For Production Team Members a resume is not required.</p>
<p>Can I add or change your email address later?</p>	<p>You can add or change your email address at any time. To access this link first return to http://www.vwjobschattanooga.com. Then go to the Production Team Member page and click on the “Check Status” link. This will bring you to the log in page.</p>
<p>What happens if I lose any of your information – email address, user name, and password?</p>	<p>If you lose your username or password you can use the “Forgot your password” link on the log in page to have this information sent to your email address. To access this link first return to http://www.vwjobschattanooga.com. Then go to the Production Team Member page and click on the “Check Status” link. This will bring you to the log in page.</p> <p>If you lose your email address you can update your account to a new email address as any time.</p>